



Linda McCulloch, Superintendent
Office of Public Instruction
PO Box 202501
Helena, Montana 59620-2501
www.opi.mt.gov

EDUCATION OF HOMELESS CHILDREN AND YOUTHS 2006 - 2009

GRANT APPLICATION

This application must be completed and signed by the authorized representative. The information in the application will be used to determine eligibility for awards under ESEA Title X, Part C, Subtitle B, of the McKinney-Vento Homeless Education Assistance Act of 2001 (Pub.L. 107-110). The authority for the Education of Homeless Children and Youth program is found in CFDA No. 84.196.

The application must be mailed to: Terry Teichrow, Office of Public Instruction, PO Box 202501, Helena, MT 59620-2501. Submission by fax will NOT be accepted. Applications must be received by 4:30 p.m., May 19, 2006, or postmarked no later than May 19, 2006.

If assistance is needed, please call the Educational Opportunity and Equity Division at (406) 444-2036.

A. GENERAL PROJECT INFORMATION

This application is filed on behalf of:

1. Prime Applicant District _____

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2. Project Director/Contact _____

Title _____

Mailing Address _____

City _____

ZIP Code _____

Telephone Number _____

Fax Number _____

3. Project Schedule Requested

Project will begin _____

(Month/Day/Year)

Project will end _____

(Month/Day/Year)

Project Schedule Approved by OPI	
Project will begin _____	(Month/Day/Year)
Project will end _____	(Month/Day/Year)
FOR OPI USE ONLY	
Project No. _____	
School District	County No. _____
Legal Entity _____	

4. Total Funds Requested

Year 1 \$ _____

Year 2 \$ _____

Year 3 \$ _____

5. ☐ Summer Project ☐ Regular Project ☐ Combined Summer/Regular Project

6. Area to be served by this project:
List the school district(s) or county(ies).

Signature Information: The Board of Trustees approves of the district application for participation in the McKinney-Vento Homeless Education Assistance Act of 2001. Further, the Board of Trustees has certified that the Common Assurances for Federal Programs and Specific Program Assurances for those programs in which this district/agency participates are accepted as the basic conditions for local participation and assistance in the operation of the projects/programs mentioned above.

_____	___ Superintendent
Signature	___ Principal (if there is no Superintendent)
Designated Authorized Representative	___ County Superintendent (if there is no
for ESEA Consolidated Program Application	Superintendent or Principal)

NOTE: When personnel changes occur in the positions listed above, the new person will become the Designated Authorized Representative. This responsibility may be assumed by the Chairperson of the Board of Trustees if requested in writing to Nancy Coopersmith at the Office of Public Instruction.

7. The information in the application is correct and complete to the best of my knowledge.

Signature of Authorized Representative:

_____ Date _____

8. Each collaborating applicant that is not a school district or state agency must submit with this grant application a Proof of Not-for-Profit status and a signed Common Assurances Form.

The Collaborating Applicant Organization is:

Name of Organization

Address City State ZIP Code

Name of Primary Contact Person Telephone Number

Title

The Governing Board of the above organization has reviewed this application and jointly approves the proposal for submission to the Montana Office of Public Instruction. The applicant will comply with the assurances and provisions of the grant authorization if the award is received.

The information in the application is correct and complete to the best of my knowledge.

Name, Governing Board Chair

Signature, Governing Board Chair

Date

B. SPECIAL PROGRAM REQUIREMENTS

1. REQUIRED

A demonstration that the local educational agencies (LEA) in the state have developed, and shall review and revise, policies to remove barriers to the enrollment and retention of homeless children and youths in schools in the state. Describe the LEA's process of review and what changes were made.

2. ASSURANCES

- a. An assurance that the local educational agency's combined fiscal effort per student, or the aggregate expenditures of that agency and the state with respect to the provision of free public education by such agency for the fiscal year preceding the fiscal year for which the determination is made, was not less than 90 percent of such combined fiscal effort or aggregate expenditures for the second fiscal year preceding the fiscal year for which the determination is made.

FY04 ending June 30, 2004 _____

FY05 ending June 30, 2005 _____

- b. An assurance that the applicant complies with, or will use requested funds to comply with, paragraphs (3) through (7) of section 722(g).

Signature of Authorized Representative

Date

C. PROJECT DESCRIPTION

Name of person preparing application

Telephone number

Title

- A. NEED FOR THE PROJECT:** If the applicant has had a grant in prior years, the information provided in this section must include data related to the success or lack of success of the prior program. This section should include the number of Homeless Children and Youth to be served.
1. Explain the level of need for the project in the community. Cite community indicators (i.e., poverty, illiteracy, unemployment, transportation) to demonstrate a need for this project. The indicators should relate to educational needs of Homeless Children and Youth.
 2. Explain the level of need for the project in the school district. Cite school indicators (i.e., number of homeless youth, transportation, drop-out rates, current program ineffectiveness or problems) to demonstrate a need for this project.

B. PROJECT COLLABORATION AND COORDINATION

- 1 A. How will other school programs (i.e., Head Start, Title V, Part A, Special Education, Guidance Counseling) be coordinated with this program? Describe the extent of involvement in the planning of this program.
- 1 B. Describe how the district will coordinate and integrate Title I services with the homeless children and youth program. Indicate how much of the Title I allocation will be set-aside [as required in Title I, Part A, Section 1112(O)] for assisting homeless children and youth in non-Title I schools, if necessary.
2. How will community organizations and other local service providers be coordinated with this program? If this program has collaborating applicants, also describe how they were involved in the planning process and what their role will be in the program.

C. POPULATION TO BE SERVED

Eligible participants include children and youth who are runaways or homeless and those students who are at risk of becoming homeless.

1. How will the population be identified?

Ages: _____ to _____

Geographic area to be served: _____
(district, community, county)

2. Identify the population to be served by this project:

3. Describe what procedures or efforts will be made to assure that the program does not isolate or stigmatize homeless children and youth.

D. OBJECTIVES AND ACTIVITIES OF THE PROJECT

Describe the services and programs for which financial assistance is sought. Explain how the proposed use of funds will facilitate and ensure enrollment, attendance, and educational success of the recognized population.

Complete Objectives and Activities for Regular and Summer Projects.

OBJECTIVE:

ACTIVITIES and TIMELINES TO MEET THE GOALS:

Objective 1:

Activities and timelines:

Objective 2:

Activities and timelines:

EVALUATION: How will you evaluate these objectives to assure the successful completion of each goal?

E. PARENT INVOLVEMENT

Explain the extent to which this school district can and will involve parents in the education of their homeless child or youth.

- F.** Explain the extent to which homeless children and youth will be integrated within the regular education programs and how the program will not stigmatize these students.

G. PERSONNEL, EQUIPMENT, SUPPLIES AND TITLE I SET-ASIDE

1. What personnel will have program responsibilities (describe each position)?

a. _____ FTE Funded: _____ by project
Position _____ other

Position description:

b. _____ FTE Funded: _____ by project
Position _____ other

Position description:

c. _____ FTE Funded: _____ by project
Position _____ other

Position description:

2. Explain the purpose and cost of any equipment that will be purchased with grant funds. Equipment is defined as hardware costing \$5,000 or more per unit with a life expectancy of more than one year.

3. Describe the purpose of required supplies.

Cost:_____.

4. Will any services be contracted? If so, which ones and why?

5. The amount set-aside from Title I funds to assist homeless children and youth. \$_____

6. Briefly describe in narrative the total budget for McKinney-Vento, Title I, district or other funds.